

**4<sup>th</sup> April 2011**

**To,**  
All the Secretaries of  
Affiliated memberbodies of  
**F.O.G.S.I.**

**Sub :** *President's Rotating Trophy for the year 2010-2011.*

Dear Colleague,

I enclose herewith a copy of proforma for President's Rotating Trophy. You have to make 12 copies, completely fill it and *send along with the proof of your activities* to us so as to reach the Federation Office **by 31<sup>st</sup> July 2011.**

**Please note that you have to send us 12 sets completely filled in for this award.**

Your society will then be considered for the President's Rotating Trophy for the period from 1.4.2010 to 31.3.2011 to be awarded to the best performing society. The Societies are subdivided into 3 categories as under :-

<b>Group A</b>	<b>:</b>	<b>Membership more than 200.</b>
<b>Group B</b>	<b>:</b>	<b>Membership from 51 to 200.</b>
<b>Group C</b>	<b>:</b>	<b>Membership less than 50.</b>

***If your society had received this award/trophy for last 2 years , please do not apply for it.***

Yours sincerely,

**Dr. P. K. Shah**  
Secretary General  
F.O.G.S.I.

**Encl :** Guide Lines + Proforma for President's Rotating Trophy for the year 2010-2011.

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**N.B. :** *As the judges are different for President's Rotating Trophy and Dr.D.K.Tank Trophy, you have to send us different sets for these 2 trophies.*

## GUIDELINES TO FILL THE PRESIDENT'S ROTATING THOPHY PROFORMA

**GENERAL INFORMATION :** Appropriate information should be given as regards Serial No.1 to 3.

1. **Activities of the Society :** Number of Managing Committee Meetings held minimum 4 Managing Committee Meetings should be held in the year, every 3rd month to deliberate the agenda for the FOGSI Managing Committee Meeting, i.e. the Managing Committee should be held 2 to 3 weeks before the FOGSI Managing Committee Meeting and relevant deliberations should be conveyed to FOGSI Office, either through their representatives or by correspondence. This will help the FOGSI Office to get the views of the Memberbodies at the time of the Managing Committee Meetings.
2. **Number of General Body Meetings Held :** There should be at least 3 General Body Meetings of the Society. First should be 2 to 3 months before the annual congress of FOGSI for putting new proposals etc. to the General Body, second meeting should be immediately after the receipt of the Secretary General's circular and third meeting for sending the proposals for office bearers of FOGSI.
3. **Number of New Members Enrolled During the Year :** Only the number of new members should be written. (The number of old members should not be included in it).
4. **Number of Clinical or Scientific Meetings :** Minimum 6 meetings are required to be held to qualify for the competition.
5. **Number of Guest Speakers Invited & Orations Held During the Year :** While stating this, attention should be given to the following points :
  - (a) The stating(s) of the Guest lecture(s), Oration(s).
  - (b) Name(s) of guest speakers(s) invited.
  - (c) Whether Active member(s) of the Federation has/have received any encouragement.
  - (d) Whether the guest speaker is a member of any memberbody of FOGSI other than the host society (intention of establishing fraternity with other societies which itself is an aim of FOGSI).
6. **Details of Symposia :** Minimum 2 are required for qualifying and more for contesting. Reports in brief, with programme should be furnished.
7. **Continuing Medical Education Programme :** One for qualifying and minimum two or more for contesting.
8. **Incentives for Research or Academic Activities of the Society :** Please state whether any member of your society has get felicitations, prizes or awards from FOGSI or Govt./Local Body other than host society for research Doctor.
9. **Details of Involvement :** Details of involvement in Urban or Rural community activities within and outside the jurisdiction of the society or any other socio-medical activities, like adopting village etc.
10. **Annual Convention :** Annual Convention or involvement in regional conferences or state conferences, even in collaboration with I.M.A. Conference of with other faculties, will be taken for consideration.
11. **Refresher Courses :** Details of refresher course, training course and other details like no of participants attendants should be given.
12. **Correspondence and Submission to FOGSI :** Correspondence and submission of periodic reports to FOGSI Office should be given.
13. **Attendance of Representative(s) to FOGSI Managing Committee :** Attendance of representative(s) to FOGSI Managing Committee Meeting or submission of relevant reports as pointed above in Item No.1. This will amount to the attendance of representatives of the memberbodies to Managing Committee.
14. **Attendance of Representative(s) at General Body Meeting :** Reports of attendance at the General Body Meeting of FOGSI should be given.
15. **Details of Participation in FOGSI Committees :** Involvement of the society in FOGSI activities like formation of sub committees in the same pattern as FOGSI Committees. Activities of these committees should be mentioned.
16. **Number of Members Attending Previous FOGSI Conferences :** The Statement should show the number of members of the memberbody who have attended the FOGSI conference in last 4 years.
17. **Regularity of Payment Annual dues to FOGSI :** The date when the FOGSI dues of the society are paid.
18. **Contributions to FOGSI Building Fund :** Any activity to raise the Building Fund and the amount of money paid towards building fund should be mentioned.
19. **Any other Relevant Activities :** Any handicaps or hardships under which the society is functioning.

**Dr.P.K.Shah**  
Secretary General  
**F.O.G.S.I.**



IV	<b>CME AND WORKSHOPS, COMPETITIVE QUIZ,</b> Total Marks allocated -----	10
V	<b>PROMOTING MODERN RESEARCH METHODOLOGY</b> Total Marks allocated -----	10
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VI	<b>RURAL ACTIVITIES AND CAMPS .</b> Total Marks allocated -----	5
VII	<b>ANNUAL CONFERENCE OF THE O &amp; G SOCIETY</b> Attach details of Programme Marks allocated -----	5
VIII	<b>AWARDS FOR RECOGNITION OF SERVICES RENDERED OR ACADEMIC DISTINCTIONS ACHIEVED BY ANY MEMBER OF THE LOCAL O &amp; G SOCIETY</b> These include honours from Govt. Universities, foreign institutions etc. Marks allocated -----	10
IX	<b>ACADEMIC PARTICIPATION OF LOCAL SOCIETY MEMBERS IN FOGSI ACTIVITY</b> Invited Speaker, Oration Speaker, Participant in Symposium, Panel Discussion, Workshop, Organising Activity on behalf of FOGSI / ICOG in local areas. Details of Awards, prizes from FOGSI. Marks allocated -----	10
X	<b>PARTICIPATION OF JUNIOR MEMBERS OF THE SOCIETY (UP TO 7 YRS.)</b> Measures to encourage Young Talent Research work / prizes given Marks allocated -----	5
XI	<b>SOCIAL ACTIVITIES TO PROMOTE FELLOWSHIP AMONGST MEMBERS</b> These include picnics, get-together, musical evenings, Talents parade, Spouse participation, non-academic programmes, conference dinners etc. Marks allocated -----	5

*Signature of President*

*Signature of Secretary*

*(For use of Federation Office Only)*

XII Evaluators remarks.  
(5 Marks)

Total Marks -----110